

IFAN Project Proposal Template

This template contains the typical information that should be in a project proposal submitted to the International Foundation for Aids to Navigation (IFAN) for a funding request. If this project proposal does not contain all the necessary information, IFAN may request the proposer to submit an updated proposal before it is considered any further.

This project proposal will be considered and assessed against IFAN's eligibility and evaluation criteria and following IFAN's funding selection process found at IFAN's website www.ifan-maritime.org

Should the proponent need clarification, an email can be sent at: info@ifan-maritime.org

Project Name / Title (add here)

At the beginning of the project proposal please include a recap table briefly indicating:

Purpose of the project	[...]
Location / beneficiaries (<i>if more than one country</i>)	[...]
Project duration	[...]
Total project cost (est.)	[...]
Implementing entity	[...]

Details required:

- ✓ Overall goal of the project
- ✓ Specific objectives of the project
- ✓ Location where the project will take place / Beneficiaries of the project (*if more than one country*)
- ✓ Timeframe during which the project should be completed.
- ✓ Expected result(s)
- ✓ Monitoring, evaluation, and learning framework
- ✓ Communication and visibility
- ✓ Budget (*including complementary funding*). The budget should be as detailed as possible, detailing costs for:
 - HR required to implement the project.
 - Infrastructure costs (*if any*)
 - Travel costs (*if any*)
 - Training costs (if any)
 - Any other costs

IFAN'S FUNDING ELIGIBILITY CRITERIA

What objectives does the project/initiative meet? (i.e., must be aligned to IFAN's Charitable Objects):

Promotion of safety at sea and the promotion of the marine environment in the Middle East and worldwide by all charitable means including directly or indirectly:

- Providing and maintaining navigation aids, safety systems and safety information.
- Promoting the use of modern navigation techniques and procedures and other essential maritime skills and training.
- Protecting and improving all aspects of the marine environment.

What type of projects/initiatives does IFAN fund?

- Those projects that have an international, regional, or local maritime and/or shipping industry wide reach.
- Those projects whose expected outcomes will bring a broad public benefit.

IFAN'S FUNDING EVALUATION CRITERIA

1. Alignment with IFAN

- Does the project or initiative have clear and defined outcomes?
- Do the success criteria align with IFAN's objectives?
- Are the success criteria within the IFAN's administrative capacity to be properly managed?
- Is progress throughout the scope of the project or initiative auditable and the timescale for completion clear?
- Is the project or initiative achievable? (e.g., the project, with IFAN's contribution, can be completed successfully as per the original Intentions).

2. Measurable impact

- Which positive impact on the maritime community and/or marine environment would the project or initiative have?
- How would the impact be measured?
- Which strong and meaningful result would the project or initiative deliver?
- Can the project or initiative conclude successfully within an acceptable and specific timeframe?

3. Value for money

- Is there clarity for the funding requested? (e.g., Are the resources and input from IFAN specific? Are the resources used unambiguously and the activity maximises the positive outcome for the resources committed?)
- What percentage of the funding requested is for administrative activities (including administrative staff) and what percentage for technical activities (including technical staff)?
- Will the project or initiative be co-funded?

4. Ongoing or wider benefits and sustainability

- What is the project/initiative lasting benefits and outcomes?
- Is the project/initiative repeatable and what is its wider applicability?
- How does the project/initiative raise awareness or get publicity for the issues it addresses?
- How is the project self-sustainable in the longer term?

IFAN’S FUNDING SELECTION PROCESS

